



MBA PROGRAMMES

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FMS Admissions 2011

FACULTY OF MANAGEMENT STUDIES UNIVERSITY OF DELHI, DELHI 110007

FAQs on FMS Admission Tests & Eligibility Conditions 2011

Important Announcement:

- Candidates applying to the programmes are required to visit FMS website (www.fms.edu) and apply online. Applications will be received **only through the online** registration process.
- **Announcement in major National English Dailies: 05th September, 2010**
- **Online registration opens on 6th September 2010 and closes on 15th October 2010**
- FMS Admissions Office will begin despatching the **Entrance Test Admit Cards** for MBA (FT) and PhD candidates from the 2nd week of November 2010, and for MBA (PT) and MBA (PT) HCA candidates from the last week of December 2010.
- All candidates applying to any of the FMS programmes are required to send back the acknowledgement form to FMS Office on or before 15th October 2010.
- **Admission Test for MBA (FT) and PhD - 5th December 2010**
- **Admission Test for MBA (PT) and MBA (PT) HCA - 23rd January 2011.**

FAQs

1. What are the programmes to which FMS admits students through Entrance Tests?

Till 2010, FMS has been admitting students through Entrance Test to the following programs:

- PhD (Management)
- Two- year MBA (Full Time)
- Two- year MBA-Management of Services (MS)
- Three –year MBA (Part Time)
- Three-year MBA (PT) Health Care Administration (only through interview)

The two-year MBA (MS) programme has been integrated with the two-year MBA (Full Time) programme and the two have been merged into one programme (MBA(FT) with effect from 2011 admissions. However, students admitted to the MBA (MS) programme through the same entrance test as the MBA (FT) programme will continue to pursue the existing MBA (MS) curriculum till the current batches pass out in 2012.

From 2011, students to the MBA (PT) Health Care Administration also will be admitted through entrance test which will be conducted together with MBA (PT) programme. Entrance test schedule will be as given below:

Entrance Test for admission to MBA (FT) & PhD – **December 5th 2010**

Entrance Test for admission to MBA (PT) & MBA (PT) HCA – **January 23rd 2011**

IMPORTANT NOTIFICATION:

- Candidates applying to any of the programmes are required to visit FMS website (www.fms.edu) and apply online. Applications will be received only through the online registration process.
- **Announcement in major National English Dailies: 05th September, 2010**
- **Online registration opens on 6th September 2010 and closes on 15th October 2010**
- FMS Admissions Office will begin despatching the **Entrance Test Admit Cards** for MBA (FT) and PhD candidates from the 2nd week of November 2010, and for MBA (PT) and MBA (PT) HCA candidates from the last week of December 2010.
- All candidates applying to any of the above programmes are required to send back the acknowledgement form to the FMS Office on or before 15th October 2010.

2. What is FMS admission Test all about?

FMS is one of the premier management institutions under the university system in India which conducts its own Entrance Tests for its highly-rated programmes. Since 1967, these tests are designed to examine the skill and aptitude of an applicant for the management courses taught at FMS, University of Delhi. There is no prescribed syllabus or format for this multiple choice 2-hour admission test. The previous admission tests usually comprised the following basic areas:

- Quantitative ability
- Verbal ability
- English comprehension
- Analytical ability & Logical Reasoning

Important Note: The total percentile rank and sectional percentile rank scores will be declared in the result of FMS entrance tests. The merit list will be prepared on the basis of total percentile rank scores. At least 50th percentile rank score in each section of the test is required by a candidate to qualify for being short-listed in GD and Interview. The percentile rank will be calculated on the basis of the category of the candidate. Therefore, inter-category transfer or comparison will not be possible.

3. How many seats are available for MBA programmes beginning in July 2011?

2-year Full Time MBA Admission 2011-13: Total seats 226. (Unreserved: General (101), Reserved: OBC (54), SC (30), ST (15). Supernumerary: PH (6), CW (10), FS (10).

3-year Part Time MBA Admission 2012-14: Total seats 232. (Unreserved: General (109), Reserved: OBC (58), SC (32), ST (16). Supernumerary: PH (6), and CW (11).

3-year Part Time MBA (Health Care Administration) Admission 2011-14: Total seats 42. (Unreserved: General (19), Reserved: OBC (11), SC (6), ST (3). Supernumerary: PH (1), CW (2))
(4) **PhD programme:** Not more than 20

4. What are these different Categories of Seat?

Each applicant will choose to apply in one of the following Nine Categories: Open or Unreserved (Gen), Scheduled Class (SC), Scheduled Tribe (ST), Other Backward Class, non-creamy layer (OBC), Visually Challenged (PH1), Auditory Challenged (PH2), Locomotor Challenged (PH3), Children of Defense Personnel killed/disabled in Action (CW1), Children of Defense Personnel killed/disabled on Duty (CW2), Foreign Nationals not studying in India (FS).

5. What are the eligibility criteria for 2-year full-time MBA programme?

For the full-time programme, the eligibility criteria are the following.

- Candidates applying for admission to the MBA full-time programme must have pursued at least a 3-year Bachelor's Degree programme after twelve years of formal schooling in any of the following disciplines. The minimum requisite percentage of marks in different disciplines is as follows:
 - Arts, Commerce or Social Sciences- 50%
 - Sciences- 55%
 - Mathematics or Statistics- 60%
 - Medicine, Engineering or Technology- 60%/ CGPA of at least 6 on a scale of 10

OR

- Post Graduate Degree or IInd Degree examination after 10+2+3scheme, securing at least 60% marks.

Relaxation of 5% marks in the minimum eligibility will be allowed only to candidates of the following categories (SC/ST/OBC/PH/CW).

Note: Candidates in the final year of Bachelor's Degree/Post-Graduate Degree programme are eligible to apply and appear in the Entrance Test, irrespective of their percentage of scores obtained so far, as long as they expect to fulfill the eligibility criteria when their results are declared. (The candidates will have to provide their final result before 1st October 2011)

6. Is there any relaxation in eligibility criteria or cut-off marks for General category candidates?

No relaxation in eligibility criteria or cut-off marks is permitted for General category in any of the MBA programmes.

7. Is there any relaxation in eligibility criteria or cut-off marks for reserved category candidates?

Relaxation of 5% marks in the minimum eligibility will be allowed to candidates of all reserved categories (SC/ST/OBC/PH/CW) in all MBA programmes.

8. What are the eligibility criteria for 3-year Part-Time MBA programme?

Candidates seeking admission to 3-year MBA programme should have passed a bachelor's degree examination of at least three years duration with a minimum of 45% marks in aggregate. Relaxation of this criterion may be made for those who scored more than 55% marks in aggregate in their post-graduate degree or at least 60% in a Diploma in Personnel Management, Diploma in Sales & Marketing or Diploma in Administrative Management of Delhi University conducted by FMS in earlier years.

- Candidates should have at least three years experience as an executive or an administrator in a commercial, industrial or government establishment after passing the Bachelor's Degree Examination.
- Three years Full-Time experience shall be determined as on 1st August, 2011.
- Candidates must be sponsored by his/her present employer.

Note: Sponsorship means that the application needs to be certified by the present employer. The employer need not bear any financial responsibility.

9. What are the eligibility criteria for 3-year part time MBA (Health Care Administration) programme?

Candidates seeking admission to MBA (HCA) programme should have passed a Bachelor's Degree Examination in Medicine in the University of Delhi or an examination recognized as equivalent.

- Should have at least five years of experience in Hospital Administration after acquiring the Bachelor's Degree in Medicine.
- Five years of experience shall be considered as on 1st August of the year of admission.
- Candidate must be sponsored by his/her present employer.

Note:

Applicants for part-time programs should also send 'Sponsorship letters' from their organizations in the prescribed format along with the documents mentioned above.

No inter-category transfer of candidate is allowed and the candidate needs to choose only one of the category (General or Unreserved, Reserved: OBC/SC/ST/PH/CW)

10. When are classes held for Part-time programmes?

All MBA programmes of FMS require regular classroom attendance—a minimum of 75% of the classes held in each course. While full-time programme classes are held from 09.00 hr till afternoon in all six days of the week, part-time programme classes are held in the evening from 18.15 hr to 21.00 hr, 5 days in the week. Some elective courses may also be offered on Saturday.

MBA (FT) classes are held in the North Campus and the MBA (MS) classes are held at the FMS centre (S.P.Jain Management Centre) in the South Campus of Delhi University. One section of MBA (Part-time) is held in the North Campus and the other section in the South Campus. MBA(HCA) programme for Medical Professionals are held only in the North Campus facility of FMS.

11. Is there any other programme that FMS offers?

FMS offers no other Degree or Diploma programme or any programme based on Distance Learning/ Correspondence/ Week-end classrooms. The only other programme offered by FMS is full-time PhD programme that has different eligibility criteria.

12. What should OBC candidates do?

OBC Candidates need to send both caste and non-creamy layer certificate to claim reservations against OBC quota. Creamy layer OBC candidate need to apply as General category candidate.

13. What should PH candidates do?

PH (Physically Handicapped) candidates should apply under PH1 (Visually challenged), PH2 (Auditory challenged), and PH3 (Locomotor challenged) and send the certificates accordingly. Note that only those candidates who qualify the test in their respective PH category and are cleared by the Medical Board of University of Delhi set up for such test-qualified candidates will receive call letters for the GD &PI.

14. What should CW candidates do?

CW (Children of War Widow) candidates need to clearly enclose the category of CW. CW1 (Armed forces including paramilitary personnel Killed/Disabled in Action) candidates will have preemptive claim over all other CW category candidates (such as CW2: Armed forces including paramilitary personnel Killed/Disabled while on Duty). Entitlement Certificate only from Secretary, Kendriya Sainik Board Delhi; Secretary, Rajya/Zila Sainik Board; Officer-in Charge, Record Office; and First Class Stipendiary Magistrate is acceptable

15. What should Foreign Students (FS) do?

Foreign Nationals studying in India are required to write the Entrance Test and appear for the interview, if shortlisted. Foreign Nationals with Indian degrees (but are not currently staying in India) are required to submit GMAT scores (minimum score of 650) and Foreign Nationals with foreign degrees are advised to submit GMAT and TOEFL scores. Foreign nationals who are out of India need to apply via their consulate and embassy (with mandatory GMAT scores). Only hard copy applications should be made and sent to Foreign Students Advisor, C/O Faculty of Management Studies, University of Delhi, Delhi-110007.

There is no quota for NRI or PIO and all such candidates need to take the entrance test as General Category Candidates.

16. What is the fees structure for MBA programmes?

The fees for various courses are payable at the beginning of the academic year. The annual fee payable to FMS, University of Delhi is Rs. 10,500 approximately.

17. What are the tests centres in India for MBA & PhD programmes 2011?

The admission test for both full-time programmes: MBA (FT) & PhD will be through a common FMS entrance test to be held on Sunday, December 5, 2010 at 2.00pm at allotted centres in the following cities:

Ahmedabad, Amritsar, Bangalore, Bhopal, Bhubneshwar, Chandigarh, Chennai, Cochin, Delhi, Guwahati, Hyderabad, Jaipur, Kanpur, Kolkata, Mumbai, Nagpur, Patna, Pune, Varanasi and Visakhapatnam. However, FMS reserves the right to cancel any of the above centres at its own discretion.

18. What are the tests centres for MBA (Part-Time) & MBA (PT) HCA 2011?

The admission test for the MBA (part time) & MBA (PT) HCA will be held on January 23, 2011 at Delhi only.

19. Is there any reservation for NRI students?

There is No reservation or quota in FMS for NRI students.

20. What are the tentative dates for holding GD and personal interview?

GD and personal interviews of successful candidates will be held in March/ April 2011.

21. Is attestation of certificates required?

FMS accepts self-attested copies of documents/papers provided by the students. It is made clear that if any false attestation/falsified records are detected, the student will be debarred from attending any course of the University for the next five years. In addition, a criminal case under the relevant section of IPC (viz. 470, 471, 474 IPC etc.) will be instituted against him to subject him to the requisite criminal proceeding.

22. Is there any Hostel accommodation available for pursuing two year MBA Programme?

Yes, hostel accommodation is available for students pursuing full-time MBA & PhD programmes. However, under the present rules of the University of Delhi, the residents of Delhi are not entitled to apply for highly subsidized hostel facilities.

23. Is there any one-year specialization programme in Marketing, Finance or in any other area?

No, FMS, University of Delhi does not offer any programme of one-year duration.

24. What are the contact numbers for any Admission enquiries?

E-mail: admissions@fms.edu;

Phone: 011-27666382, 27666383, 27666384; Fax: 27667183

Administrative Officer

Faculty of Management Studies

University of Delhi

Delhi 110007

25. Where is FMS Located?

FMS is located within the campus of University of Delhi. The Administrative Office is situated in Delhi University North Campus, on Malkajganj Road, in front of Kirori Mal College and behind Delhi School of Economics of University of Delhi.

FMS also has its own premise (S.P.Jain Management Centre) in the University of Delhi South Campus (Near Dhaula Kuan, on Benito Suarez Road). Currently one section of MBA (Part-time) programme is conducted from the South Campus facility of FMS.